



with the support of the Russian/World Bank/OECD Trust Fund

OECD - Spain

Conference on Financial Education
"Challenges Ahead:
Turning Policy Guidance into
Efficient Practices"

Madrid, Spain
10-11 May 2012

INFORMATION NOTE



Venue

The conference will be held at the **Ritz Hotel**: www.ritz.es
Address: Plaza de la Lealtad 5, 28014 Madrid, Spain
Tel: +34 917 016 767

WIFI will be freely available.



Registration

Please note that participation in the conference is strictly **by invitation only**.

We will send the link to the online registration form by email to our invitees.



Documents

Draft program and speakers' biographies will be made available on the [conference website](#) when they become available. Speakers' presentations will be posted on the website after the event.



Meals and Social Events

Please indicate any special dietary requirements on the registration form.

Lunch

Lunch for all participants will be offered during the conference on 10 May.

Evening

There will be a cocktail on 10 May.

Dress Code

Dress code during the conference will be business-casual (ties are optional).

Spouses/partners

There is no programme arranged for participants' spouses.



Accommodation

Accommodation expenses shall be paid directly by the invitees.

Please make the booking with "Externa Marketing & Events" before the 15th March.

Contact person: Begoña Eguiluz.

Email: femadrid2012@externa-mk.com

Phone: +34 917 423 724

 Please, to book [click here](#)

RITZ HOTEL *****

A baroque palace landmark positioned at the heart of Madrid's "Golden Triangle", Hotel Ritz is within walking distance of the city's major cultural, business, shopping and dining venues.

The accommodation rate is valid from the 7th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Room type	Single	Double	(Breakfast and VAT included)
Deluxe room	281€	303€	

Cancellation policy:

Please note that the full accommodation will be charged for individual no shows as well as cancellations received less than 48 hours prior to arrival date and one night accommodation for cancellations between 48 hours and seven days.

For more information you can visit www.ritz.es

NH PRADO ****

The hotel occupies a historic building dating back to 1920. Recently refurbished and restored to its former glory, it is 5 minutes within walking distance of Ritz Hotel and the "Art Triangle", formed by the Prado Museum, the Thyssen Bornemisza Museum and the Centro de Arte Reina Sofía. It is also conveniently located near the Atocha railway station in the heart of the city and overlooks the Botanical Gardens. Attractive shopping areas and good restaurants are an easy stroll from the hotel.

The accommodation rate is valid from the 7th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Room type	Single	Double	(Breakfast and VAT included)
Deluxe room	150€	169€	

Cancellation policy:

Please note that one night accommodation will be charged for individual no shows as well as cancellations received less than 24 hours prior to arrival date.

For more information you can visit www.nh-hoteles.es

3 ADA PALACE ****

The spectacular Hotel Ada Palace opens its doors in Gran Vía in Madrid in September 2009. It is one of the first buildings on the Gran Vía, outstanding for its XIX century's architecture. Innovative in terms of its functionality, this four star hotel has become a reference for hotels in Madrid. It is around 10 minutes walking of Ritz Hotel.

The accommodation rate is valid from the 8th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Single	Double	(Breakfast and VAT included)
125€	135€	

Cancellation policy:

Please note that one night accommodation will be charged for individual no shows as well as cancellations received less than 48 hours prior to arrival date.

For more information you can visit www.hoteladapalace-madrid.com

4 MARIA ELENA PALACE ****

The Hotel María Elena Palace is known as the perfect option for both business and pleasure, thanks to its location right in the heart of Madrid's old quarter and Sol Circus, at number 19 calle Aduana. It is around 25 minutes walking of Ritz Hotel.

The accommodation rate is valid from the 8th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Single	Double	(Breakfast and VAT included)
125€	135€	

Cancellation policy:

Please note that one night accommodation will be charged for individual no shows as well as cancellations received less than 48 hours prior to arrival date.

For more information you can visit www.hotelmariaelenapalace.es

5 ROOM-MATE ALICIA ***

Situated in Las Letras district, in Plaza Santa Ana, in an industrial building symbolic of Madrid's XX century, surrounded by an infinite number of terraces. It is around 15 minutes walking of Ritz Hotel.

The accommodation rate is valid from the 8th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Room type	Double	(Breakfast and VAT included)
Deluxe room	128€	

Cancellation policy:

Please note that one night accommodation will be charged for individual no shows as well as cancellations received less than 48 hours prior to arrival date.

For more information you can visit www.room-matehotels.com

6 ROOM-MATE OSCAR ***

You will find yourself at a crossroad, where the newest tendencies when it comes to fashion, music, food, and entertainment come together. Next to Gran Vía, between Fuencarral and Barquillo streets, in one of the most luminous plazas of Madrid's downtown. It is around 15 minutes walking of Ritz Hotel. In a building with a rational, geometric design cut that recalls Bauhaus.

The accommodation rate is valid from the 8th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Room type	Double	(Breakfast and VAT included)
Deluxe room	122€	

Cancellation policy:

Please note that one night accommodation will be charged for individual no shows as well as cancellations received less than 48 hours prior to arrival date.

For more information you can visit www.room-matehotels.com

7 CATALONIA LAS CORTES ****

This magnificent classical-style hotel is located in the historic centre of Madrid, adjacent to Plaza Santa Ana, around 15 minutes walking of Ritz Hotel. It is an 18th century palace with its own history and character that has been completely restored to satisfy the requirements of a hotel. Its privileged location makes it the perfect choice for enjoying the city's significant cultural and commercial offerings. It also has a restaurant.

The accommodation rate is valid from the 7th May until the 10th May 2012.

Please make the booking before the 15th March. Reservations made after the 15th March only on availability.

Single	Double	(Breakfast and VAT included)
150€	170€	

Cancellation policy:

Please note that the full accommodation will be charged for individual no shows as well as cancellations received less than 24 hours prior to arrival date and one night accommodation for cancellations between 24 hours and fifteen days.

For more information you can visit www.hotelescatalonia.com

Working Languages

The conference will be held in English and Spanish. Simultaneous translation will be available for the entire conference.

Passports and visas

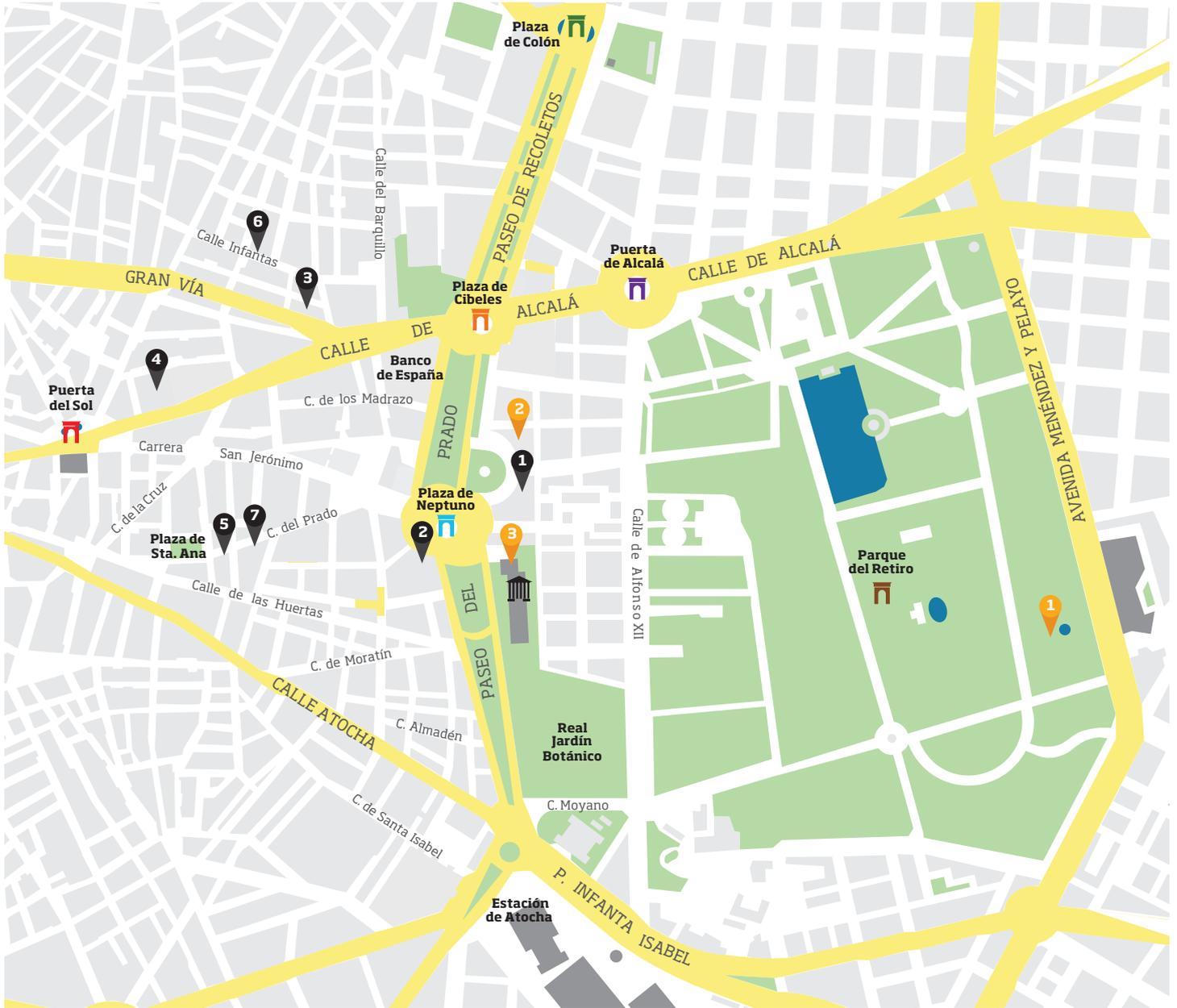
The conference organizers cannot assist in procuring passports and visas. All delegates will be personally responsible for ensuring that they are in possession of the correct documentation prior to their departure.

The organizers do not accept responsibility for any consequences whatsoever from a delegate failing to ensure that he or she has complied with the necessary health, passports and visa requirements.

Applications for visas should be submitted to the nearest Spanish diplomatic or consular representative abroad.

Registered participants who require an official invitation letter for visa purposes should contact Ms. Alicia Valencia (e-mail: avalencia@tesoro.meh.es)

Map of Madrid



Hotels

- 1 Ritz (conference center)
- 2 NH Prado
- 3 Ada Palace
- 4 M^a Elena Palace
- 5 Roommate Alicia
- 6 Roommate Oscar
- 7 Catalonia las Cortes

Venues

- 1 Jardines de Cecilio Rodriguez
- 2 Bolsa de Madrid
- 3 Museo del Prado

Places of interest

- Puerta de Alcalá
- Plaza de Colón
- Plaza de Neptuno
- Plaza de Cibeles
- Puerta del sol
- Parque del Retiro

Airport Transfers

Taxi

The Madrid-Barajas Airport is situated twelve kilometers north east of the city. The downtown area is 20 minutes ride by taxi from the airport. Taxi service is available at the airport; you must go to the appropriate taxi stop.

Pick up services are also available from the hotels listed and can be arranged with the hotels directly.

Public transport

City buses

Line Express: Airport Express Line operates 24 hours a day. The buses run every 15 minutes during the day-time and every 35 at night, and the journey to the center of Madrid (Atocha or Cibeles) takes approximately 40 minutes

Suburban Rail

Airport T4 - Príncipe Pío (C1 Route): Takes you to the center of Madrid (Atocha) in about half an hour. The trains run every 30 minutes from 5:15 to 23:32 (towards the airport) and from 5:59. to 0:15 (towards Príncipe Pío).

For more information you can visit www.ctm-madrid.es

Further Enquiries

For further information about the programme of the conference, please contact:

- Mr. Andrea Grifoni, OECD, email: Andrea.Grifoni@oecd.org
- Ms. Alicia Valencia, Spanish Ministry of Economy and Competitiveness, email: Avalencia@tesoro.meh.es

For further information about registration and logistics, please contact:

- Ms. Jennah Huxley, OECD, email: Jennah.Huxley@oecd.org
- Ms. Marta Rilling, OECD, email: Marta.Rilling@oecd.org

Practical Information

MADRID

Madrid is the capital and largest city of Spain. The population of the city is roughly 3.3 million and the entire population of the Madrid metropolitan area is calculated to be 6.271 million. It is the third largest city in the European Union, after London and Berlin, and its metropolitan area is the third largest in the European Union after London and Paris.

Madrid urban agglomeration has the 3rd largest GDP in the European Union and its influences in politics, education, entertainment, environment, media, fashion, science, and the arts all contribute to its status as one of the world's major global cities. Due to its economic output, high standard of living, and market size, Madrid is considered the major financial centre of Southern Europe and the Iberian Peninsula; it hosts the head offices of the vast majority of the major Spanish companies.

Madrid is the most touristic city of Spain, the fourth-most touristic of Europe and the 10th most livable city in the world according to Monocle magazine, in its 2010 index. Madrid also ranks among the 12 greenest European cities in 2010.

CLIMATE

Due to Madrid's high altitude of 650 meters, it experiences quite different temperatures in the summer and the winter. The most pleasant warm weather falls between May and mid July when average temperatures are between 20°C and 32°C (68°F - 90°F).

Average maximum temperature in May: 21.4°C (70.52°F)

Average minimum temperature in May: 10.7°C (51.26°F)

Do bear in mind that these temperatures are averages, and the weather may fluctuate from the normal.

The weather in Madrid is predominantly dry, but that doesn't mean that rain can be ruled out! especially in winter and spring.

Sunrise in May: 7:04 a.m.

Sunset in May: 9:19 p.m.

TIME ZONE

Spain is located in the time zone GMT+1 (GMT+2 during summer).

OPENING HOURS

Madrid has wide opening hours:

Shopping centers and department stores open from 10 a.m. to 10 p.m. (this may change from one establishment to others). Small shops use to open their doors at 10 a.m. until 2 p.m. and, after a break for lunch, they restart their activity at 5 p.m. until 8.30 p.m.

In Madrid lunch is served from 2 p.m. until 4 p.m. and dinner from 9p.m. to 11 p.m. Restaurants in Madrid are often closed on Sunday nights. Cafes and bars open their doors between 7 a.m. and 8 a.m. until 11 p.m. or, in some cases, 1 a.m. It depends on the establishment.

PUBLIC TRANSPORT SERVICE

Madrid can be proud of its public transport network (bus, underground and suburban rail lines). The buses and the suburban rail services work between 6 a.m. and midnight; the underground continues for an hour and a half more, until 1.30 a.m. During the night there is a bus service which covers the same routes as the underground lines from midnight until 6 a.m.

For more information you can visit:

www.emtmadrid.es

www.metromadrid.es

CURRENCY

The Spanish currency is the Euro (€). All major credit cards are accepted in Spain.

TAX

Value added tax (VAT) is charged on most items. Travelers residing in countries outside the European Union are entitled to a refund of VAT on purchases made in our country if these exceed a total amount of 90,15€.

ELECTRICAL SUPPLY

Spain power system is 220 Volts (V), 50 Hertz (Hz) AC.

You can use two kinds of plugs, the Europlug (two-pole domestic AC power plug) and the Schuko (two cylindrical pins and two flat contacts at the top and bottom sides).

TIPPING

Restaurants do not add a service charge to service bills. Though it is not obligatory, it is customary to leave some tip.

FOOD AND WATER

Tap water in Spain is safe to drink. In fact, quality standards of water in Madrid are high. We have stringent control systems that guarantee water quality.

CUSTOMS

The custom control in Spain is governed by the rules of the European Economic Community.

PERSONAL SAFETY FOR TOURISTS

Madrid is not a dangerous city. The entire city can be safely visited by tourists provided they take basic common-sense precautions.

IMMUNIZATION

Entering Spain does not require any form of immunization.

INDEMNITY

While every care is being taken in all arrangements, please note that the organizers will not be liable for any accident, loss or damage during the congress period. Delegates must make their own personal insurance arrangements.

MEDICAL ASSISTANCE

It is suggested that you take out personal medical insurance for the duration of your trip. Spain has a different medical assistance agreement to each country. Please be sure which the current system with your country is.