

INFORMATION NOTE

1. DATE AND LOCATION

The Fifth Annual High-Level Conference on Anticorruption will take place on Friday 6 March, 2015. The Opening Ceremony will start at 09:00. Delegates are asked to please be seated by 08:45.

The conference will be held at:

The Grand Tarabya Hotel

Haydar Aliyev Caddesi No:154, 34457, Tarabya, Sarıyer, Istanbul

Tel: +90 212 363 33 00

Fax: +90 212 363 33 33

Website: <http://www.thegrandtarabya.com>



2. REGISTRATION

All participants and speakers attending the Conference must register via the Conference website: <http://www.oecd.org/corruption/g20-anticorruption-2015.htm> . Upon arrival at the venue, please present yourself at the registration desk with a photo ID to obtain your conference badge.

The registration desk will be open in the evening of 5 March 2015 from approximately 15:00 – 22:00. The desk will open at 07:00 on 6 March 2015. Staff will be available throughout the day to assist participants with any enquiries.

3. VISA REQUIREMENTS

Delegates requiring a visa to enter Turkey are kindly advised to visit <https://www.evisa.gov.tr/en/> and obtain their visa accordingly.

4. TRANSPORTATION

Delegates are responsible for their own transportation to Istanbul and the Conference venue.

The taxi fare from the airport to the hotel is estimated at 90 Turkish Liras. **Payment can be made only by cash.** Therefore, delegates are kindly advised to exchange money at the airport. 24-Hour exchange offices are available at Istanbul Atatürk Airport. Istanbul Atatürk Airport is located approximately 24 km (15 miles) west of the city centre.

5. ACCOMODATION

The Grand Tarabya Hotel is the designated hotel and venue for Conference.

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Accommodation reservations for the Grand Tarabya Hotel should be made by using the Hotel Booking Form. Please send your completed form with necessary information to yesim.acar@thegrandtarabya.com in order to make your reservation



An exclusive accommodation rate has been negotiated for delegates from Tuesday 3 to Friday 6 March 2015. To take advantage of this exclusive rate your reservation must be confirmed by **Saturday 28 February 2015**. Access to this exclusive negotiated rate outside of this period is subject to availability.

5. MEALS

Buffet lunch and coffee/tea breaks will be provided for delegates during the Conference 6 March.

6. WORKING LANGUAGE

Please note that the conference will be conducted primarily in English. Turkish interpretation will be available.

7. GENERAL INFORMATION

7.1 Istanbul

Istanbul, with its historical peninsula, countless sights and timeless beauty is a unique city that has been capital to many civilizations from past to present and still continues to be home to residents from all over the world.

For more information: <http://www.goturkey.com/en/city/detail/istanbul>

7.2 Climate

March is sunny and cloudy in Istanbul. Cold and snow may occur. It is advisable to bring warm winter clothing. The average temperature is around 10 degrees Celsius.

7.3 Time zone

Turkey is in the Eastern European Time (EET) Zone (UTC/GMT +2 hours).

7.4 International dialling codes

The country code for Turkey is 90. The area code for Istanbul is 212 for the European side and 216 for the Asian side.

To make an international phone call, dial 00 + country code + phone number.

7.5 Electricity supply

The mains voltage for electricity is 220V and 50Hz. Central European type wall socket (two-pin plugs) is standard in Turkey.



7.6 Currency, banking, credit cards and ATMs

The official currency in Turkey is the Turkish Lira (TL/₺) available in the following denominations: banknotes: 5, 10, 20, 50, 100 and 200 TL; coins: 10, 25, 50 kuruş and 1 TL. Cash can usually be exchanged without commission at exchange offices (döviz bürosu), banks and hotels. Exchange rates are published daily in Turkish newspapers and can also be found in the web site of the Turkish Central Bank at <http://www.tcmb.gov.tr>.

As of 3 February 2015, the exchange rate of 1 USD is 2.42 TL and 1 Euro is 2.74 TL. Banking hours are generally from 09:00 to 17:00, Monday to Friday (Some close for lunch break)

Cash machines (ATMs) are available throughout Turkey, accepting major credit and bank cards and instructions are often available in English.

7.7 Emergency number

Emergency (ambulance, police and fire): dial 112

7.8 Health services

The following health facilities are located near the Grand Tarabya Hotel.

Closest hospital:

Acıbadem Maslak Hastanesi (Acıbadem Maslak Hospital)

Büyükdere Street No: 40 Maslak, 34457 Sarıyer İstanbul

Closest pharmacy:

Tarabya Eczanesi (Tarabya Pharmacy)

Tarabya Mh. Tarabya Bayırı Cd. 34457 Sarıyer İstanbul

Closest dentist:

Ayber Ağız ve Diş Sağlığı Kliniği (Ayber Dental Health Center)

Dereici Kantarcı Rüstem Sk No:2 Tarabya, İstanbul

Closest medical centre:

Özel Tarabya Tıp Merkezi (Tarabya Medical Centre)

Adnan Kahveci Cd No:49 Tarabya, İstanbul

7.9 Wireless internet

Wireless internet is available at İstanbul Ataturk Airport and at the Grand Tarabya Hotel.