

DK-Copenhagen: evaluation consultancy services

2009/S 61-088231

CONTRACT NOTICE

Services

Note Section
IV.3 - Additional
Information

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Paris Declaration Evaluation Secretariat at Danish Institute for International Studies, Strandgade 56, Attn: Niels Dabelstein, DK-1401 Copenhagen. Tel. +45 32698943. E-mail: nda@diis.dk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Other: Research and evaluation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Joint Evaluation of the Paris Declaration, Phase II, Core Team.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 11.

Main place of performance: Global.

NUTS code: DKZZ.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The overall aim of the Phase II evaluation is to assess the relevance and effectiveness of the Paris Declaration and its contribution to aid effectiveness and ultimately to development effectiveness, including poverty reduction. To this end the evaluation will document and analyze the results of the Paris Declaration in terms of improving the effectiveness of aid and the contribution of aid to development results. The evaluation design as outlined in the Draft Approach Paper acknowledges the importance of country specific differences and other differences in policy, history, and resources both among donors and the recipients of aid. The evaluation is therefore expected to analyze results in context, taking into account preconditions or enabling conditions that may lead to or inhibit positive development results supported by aid. The Core Team will be based in an established institution or consulting enterprise with a demonstrated track record in evaluative research on international development cooperation. It will consist of a small core group of evaluation professionals with experience of international

development cooperation, led by a recognized and experienced expert. The team should display gender and geographical diversity.

At planning and set-up the Core Team will:

- A) Review and synthesize relevant pre-existing research and evaluations;
- B) Design a "template" for the common elements of country-level studies;
- C) Provide professional input into the design of country-level evaluations;
- D) Conduct regional workshops for country-level teams prior to commencement of country work in English, French and Spanish.

On an ongoing basis once the country-level evaluations have begun, the Core Team will:

- E) Provide ongoing advice and support to country-level teams;
- F) Identify any possible supplementary studies and propose how they should be undertaken.

At the final stages of the evaluation, the Core Team will:

- G) Synthesize evaluation results and prepare a final overall Synthesis Report;
- H) Assist with the dissemination and communication of evaluation results.

II.1.6) **Common procurement vocabulary (CPV):**

79419000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

No.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 8 000 000 DKK.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Starting: 14.9.2009. Completion: 31.10.2011.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

An advance payment guarantee will be required.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Advance payment of 20 percent of fees and 40 percent of reimbursable expenses. Quarterly progress payments according to time and reimbursable expenses spent with deduction of advance payment.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Candidates are allowed to subcontract up to 75 percent of the estimated value.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

a. No restrictions to nationality of candidate; b. In situations where conflict of interest occur, Candidates will be excluded from participation, e.g. any firm or expert participating in the preparation of a project must be excluded

from participating in the Tender, unless the involvement does not constitute unfair competition; c) The Candidate must not enter exclusive agreements with subcontractors in cases where the specific field of expertise is limited; d) The Candidate must have a Code of Ethics and a business integrity management system which embrace the principles of the United Nations Global Compact. If the tenderer is a Joint Venture this applies to each member of the Joint Venture.

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: See application form (cf. Section VI.3).

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: a) Liquid assets or credit line; b) Annual turnover of Candidate.

Minimum level(s) of standards possibly required: a) DKK 1 400 000; b) DKK 4 000 000.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: a) List of principal services provided in the past 3 years; b) N.a.; c) Measures for ensuring quality; d) N.a.; e) Educational and professional qualifications; f) N.a.; g) Average annual manpower. h) N.a.; i) Subcontracting.

Minimum level(s) of standards possibly required: a) Proven experience in evaluative research on international development cooperation; c) An acceptable operating quality assurance and management system; e) Managerial staff, and, in particular, those persons responsible for providing the services have considerable relevant experience; g) Minimum usually well in excess of those requires for the assignment; i) Not more than 75 percent of value of contract.

III.2.4) Reserved contracts:

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators 5

Objective criteria for choosing the limited number of candidates: The main services provided in the past 3 years.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

PDE 17.

IV.3.2) **Previous publication(s) concerning the same contract:**

Prior information notice

Notice number in OJ: [2009/S 042-061321](#) of 3.3.2009.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 4.5.2009 - 12:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

4.5.2009 - 12:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

27.5.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

Applications must be submitted using the form available on the OECD/DAC Evaluation Network Website: www.oecd.org/dac/evaluationnetwork under Paris Declaration Evaluation Phase II - Core Team: Call for Prequalification. Application Form: Request to Participate in Tender. All other relevant documents, including the Draft Approach Paper can be found on this website. URL: http://www.oecd.org/document/60/0,3343,en_21571361_34047972_38242748_1_1_1_1,00.html.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

Klagenævnet For Udbud, Kampmannsgade 1, DK-1780 Copenhagen. Tel. +45 33307621. URL: www.kifu.dk. Fax +45 22307799.

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

Konkurrencestyrelsen, Nyrupsgade 30, DK-1780 Copenhagen. E-mail: ks@ks.dk. Tel. +45 72268000. URL: www.ks.dk. Fax +45 33326144.

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

27.3.2009.