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Organisation de Coopération et de Développement Economiques
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English - Or. English

**DEVELOPMENT CO-OPERATION DIRECTORATE
DEVELOPMENT ASSISTANCE COMMITTEE**

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Working Party on Aid Evaluation

DRAFT AGENDA OF THE 34th MEETING

The Working Party will meet on Tuesday 22nd May 2001 from 09.30 -13.00 and 15.00 - 18.00, and on Wednesday 23rd from 09.30 - 13.00.

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DAC WORKING PARTY ON AID EVALUATION

DRAFT AGENDA FOR THE 34TH MEETING

Paris, 22-23 May 2001

- 1. Adoption of the Agenda**
- 2. Approval of the Summary Record of the 33rd meeting**
- 3. Election of Chair and Vice Chair**
- 4. 2000 Annual Report by the Chair**
- 5. Promoting Joint and Collaborative Efforts in Evaluation**
 - i. Joint or Co-ordinated Evaluations
 - ii. A brief *tour de table* on recent developments with focus on exploring opportunities for collaboration among Members
 - iii. Briefings by the multilateral banks' Evaluation Co-operation Group and the UN Interagency Working Group on Evaluation
- 6. WP-EV and Peer Reviews**
- 7. Glossary of Terms in Evaluation and Results-based Management**
- 8. Local Governance and Decentralisation**
- 9. Further work on Gender and Evaluation**
- 10. Evaluation Capacity Development**
- 11. Review of other ongoing work:**
 - i. Evaluation Inventory
 - ii. Evaluation Development Forum 2002
 - iii. Status Report on RBM
- 12. Other business**

SCHEDULE OF MEETINGS

The Working Party will meet on Tuesday 22 May and in the morning of Wednesday 23 May. The meeting room will be announced on arrival at OECD Headquarters.

Participants should confirm their participation with the Secretariat (carola.miras@oecd.org) in order to enable Security to prepare entry badges in advance. Please remember to bring an identity card with you.

The WP-EV Informal Subgroup on Peer Reviews will meet in the afternoon of Monday 21 May (14.30-17.00). Meeting room to be confirmed.

A meeting room has been reserved for the Glossary Task Force in case it wishes to meet directly after the WP meeting, in the afternoon of 23 May to take stock of the decisions of the WP and discuss next steps.

ANNOTATIONS

Item 3: Election of Chair and Vice Chair

In accordance with the rules of the Organisation, the officers of subsidiary bodies shall be designated each year at the first plenary meeting. Originally, the Chair, Mr. Niels Dabelstein, had intended to step down to give other Members the opportunity to Chair the WP-EV but has agreed, after consultation, to continue to act as Chair, if Members so wish, and stand for re-election for 2001.

The Vice-Chair, Ann-Marie Fallenius, has notified the Secretariat that she is obliged to withdraw as Vice-Chair. Nominations for Vice-Chair should be communicated to the Secretariat in advance of the meeting, preferably no later than 14 May.

Item 4: 2000 Annual Report by the Chair

The Annual report by the Chair [DCD/DAC/EV(2001)1] is submitted for information. It has been circulated to Members and submitted to the Chair of the DAC as a feedback report on the implementation of the work programme of the Working Party.

Item 5: Promoting Joint and Collaborative Efforts in Evaluation

The purpose of this agenda item is to provide an opportunity for participants to share experience with ongoing joint initiatives and to facilitate the planning of new joint or collaborative efforts in evaluation.

The discussion under this agenda item is organised in three parts. First, brief presentations of a selected number of ongoing major evaluations involving collaboration between donors. Second, a brief *tour de table*. The third part consists of briefings by ECG and UNDP.

i) Joint or Co-ordinated Evaluations

Under this item, Members will briefly present several major ongoing initiatives. Denmark will introduce a note with some lessons learned on the partnership process of the joint evaluation of the Ghana transport sector. The World Bank will update Members on the status of the evaluation of the Comprehensive Development Framework in which a number of bilateral agencies are participating. Sweden will brief Members on preparatory work for the EU evaluation of the three Cs (Co-ordination, Complementarity and Coherence). The Netherlands will report on progress with the recipient-led evaluation and the joint basic education evaluation.

ii) A brief *tour de table* on recent developments with a focus on exploring opportunities for collaboration among Members

Following a brief introduction by the Secretariat of the "Planned Evaluation Matrix", participants will be invited to present new developments in their agencies or Ministries, and in this context provide suggestions they may have for joint or collaborative work. Members are invited to consider the suggestions for collaboration in all phases of the evaluation process, including on the basis of current evaluation plans, but also to take ideas further upstream. New collaborative efforts can be collective under the *chapeau* of the Working Party, or joint projects involving only a few Members, in which case the Working Party can play a facilitating role and function as a "sounding-board" through Members reporting back and interaction with the WP plenary.

iii) Briefings by the multilateral banks' Evaluation Co-operation Group and the UN Interagency Working Group on Evaluation

The Chair of the Evaluation Co-operation Group will present a brief overview of current ECG priorities. Following this, IFC will present "Good Practice Standards for Evaluation of Private Sector Operations" developed by the multilateral banks' Evaluation Co-operation Group under the lead of IFC.

As a second part of this item, UNDP will brief Members about the UN Interagency Working Group on Evaluation, and results of a recent review of its work.

Item 6: WP-EV and peer reviews

The Secretariat has prepared a note on forthcoming and recent peer reviews in which a number of issues are identified for discussion [see DCD/DAC/EV(2001)2].

In accordance with the decision at the last meeting, a WP-EV Informal Sub-group on Peer Reviews has been formed, and the Chair of the Sub-group will report on progress.

A representative of the Peer Review Division will also be invited to brief participants about recent developments.

Item 7: Glossary of Terms in Evaluation and Results-based Management

The World Bank will introduce this item. As Chair of the Task Force on the Glossary, the Operations Evaluation Department of the World Bank has prepared a revised glossary (see DCD/DAC/EV(2001)3] drawing on discussions at the last meeting, written comments by Members and consultations with Dr. Michael Scriven.

Item 8: Local governance and decentralisation

An outline of suggested work will be presented by Germany. Members will be invited to provide suggestions and inputs for launching the study. It might be useful to set up a small steering committee of interested Members to co-ordinate this effort.

Item 9: Further work on gender and evaluation

Australia will present some options for further work on gender and evaluation drawing on earlier work by the WP- EV including the 1999 Sida hosted workshop.

Item 10: Evaluation Capacity Development

A brief report on the OED/IOB Workshop on Building Evaluation Capacity for Poverty Reduction Strategies will be provided by the Netherlands/World Bank. Members may wish to discuss possible directions for future work.

As part of the WP's ongoing support for evaluation training and capacity development, an update on the IDEAS initiative and the IPDET training course will be provided. The IPDET training course to be held from 25 June - 20 July 2001 in co-operation with the World Bank and Carleton University in Canada provides an opportunity for training staff and partner country evaluators. The shortage of skilled evaluation personnel has been identified in earlier WP work as a major constraint in joint evaluation work. Members may wish to ensure that field offices and country desks are made aware of this training opportunity.

Item 11: Review of other ongoing work:

i) Evaluation Inventory

Canada will provide an update with some suggestions for improvements in coverage and technological upgrading. The Evaluation Inventory is a useful instrument which deserves further attention by Members of the WP in general to deliver its full potential benefits. Members are invited to consider how to support CIDA's efforts to further improve its relevance and modus operandi.

ii) Evaluation Development Forum 2002

The Secretariat will present a room document, following the suggestion approved at the last meeting to organise an Evaluation Development Forum in 2002 involving civil society and partners who normally do not participate in WP meetings. Members are invited to provide further guidance for preparing this event.

iii) Status report on RBM

A brief report on progress will be presented by the Secretariat.